



TAMI RITTER, CHAIR  
Supervisor, District #3

ADDISON WINSLOW, VICE CHAIR  
Councilmember, Chico

BILL CONNELLY  
Supervisor, District #1

PETER DURFEE  
Supervisor, District #2

TOD KIMMELSHUE  
Supervisor, District #4

DOUG TEETER  
Supervisor, District #5

CHUCK NUCHOLS  
Vice Mayor, Biggs

ANGEL CALDERON  
Councilmember, Gridley

ERIC SMITH  
Vice Mayor, Oroville

ROSE TRYON  
Councilmember, Paradise

STEPHEN ERTL  
Air Pollution Control Officer

PATRICK LUCEY  
Assistant Air Pollution Control Officer

# REGULAR MEETING NOTICE OF THE BUTTE COUNTY AIR QUALITY MANAGEMENT DISTRICT GOVERNING BOARD February 22, 2024 - 10:00 a.m.

## Meeting Location:

Butte County Association of Governments Board Room  
326 Huss Drive, Suite 100, Chico, California

Members of the public are encouraged to attend the meeting in real time using the Zoom information listed below. Please note: To join the video conference, you will need a webcam and computer audio (speakers and microphone). If you do not have either, you may dial 1-669-900-9128 to join by audio only.

<https://us02web.zoom.us/j/87111751705?pwd=em1GWGk2cVJZTExqYmwraGw2T1pgdz09>

Zoom Meeting ID: 871 1175 1705 Passcode: 298155

The Governing Board is committed to making its proceedings accessible to all citizens. Individuals with special needs should call the Clerk of the Board at (530) 332-9400, Monday through Friday, 7:30 a.m. to 4:30 p.m. to request disability-related modifications, accommodations or to request materials in alternate formats. All requests for special accommodations and/or alternative format documents must be made 48 hours prior to the meeting. Every reasonable attempt will be made to provide such accommodations.

- |   |              |
|---|--------------|
| 1. <b>Call to Order and Roll Call.</b>  | <i>Chair</i> |
| <b>Consider approval of Directors request to participate remotely and utilize Just Cause or Emergency Circumstance per AB 2449.</b> |              |
| 2. <b>Adjourn to Closed Session.</b>  | <i>Chair</i> |
| Update regarding Labor Negotiations/Potential Litigation.   |              |
| 3. <b>Report From Closed Session.</b>   | <i>Chair</i> |
| 4. <b>Additions and Deletions to the Consent Agenda.</b>  | <i>Chair</i> |

## **CONSENT AGENDA**

- |   |                      |
|---|----------------------|
| 5.1 Minutes of the January 25, 2024 Meeting of the Board of Directors.          | <i>Kelly Towne</i>   |
| 5.2 Activity Report on Butte County Air Quality Management District Activities. | <i>Stephen Ertle</i> |
| 5.3 Financial Status Report Fiscal Year 2023-2024.                              | <i>Aleah Ing</i>     |

- 5.4 Calendar of Events.
- 5.5 Status Report on Communications.
- 5.6 Approve Additional FY2022-2023 Funds for Woodsmoke Reduction Program.

**Stephen Ertle**  
**Kelly Towne**  
**Jason Mandly**

**REGULAR AGENDA**

**ITEMS FOR ACTION**

- 6. **Items removed from the consent agenda for Board consideration and action - if any.**
- 7. **2024/2025 Fiscal Budget Development and Adoption Schedule.**
- 8. **District Compensation Study Update and Review.**

**Chair**  
**Aleah**  
**Stephen/Aleah**

**ITEMS FOR INFORMATION**

- 9. **APCO Report.**
- 10. **Other Business.**
- 11. **Public Comment Period.** Any person may address the Board of Directors on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that time is called. The chair requests that each person addressing the Board limits their presentation to five (5) minutes.

**Stephen Ertle**  
**Chair**  
**Chair**

**ADJOURNMENT**

- 12. **The next Board of Directors Meeting is scheduled for March 28, 2024, at 10:00 a.m. at the Butte County Association of Governments Board Room, 326 Huss Drive, Suite 100, Chico, California.**

**Chair**

Questions, comments, and correspondence may be directed to:  
Kelly Towne, Clerk of the Board  
629 Entler Avenue, Suite 15  
Chico, CA 95928  
[ktowne@bcaqmd.org](mailto:ktowne@bcaqmd.org) or 530-332-9400 ext. 109





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*Air Pollution Control Officer*

PATRICK LUCEY  
*Assistant Air Pollution Control Officer*

## Draft Minutes of the Butte County Air Quality Management District Governing Board of Directors Meeting of January 25, 2024

### Members Present:

Bill Connelly	Supervisor, District 1
Peter Durfee	Supervisor, District 2
Tami Ritter	Supervisor, District 3
Chuck Nuchols	Vice Mayor, Biggs
Addison Winslow	Councilmember, Chico
Eric Smith	Vice Mayor, Oroville
Rose Tryon	Councilmember, Town of Paradise

### Members Absent:

Angel Calderon	Councilmember, Gridley
Doug Teeter	Supervisor, District 5
Tod Kimmelshue	Supervisor, District 4

### Staff Present:

Stephen Ertle	Air Pollution Control Officer
Riley Peacock	Air Quality Engineer
Kelly Towne	Clerk of the Board
Patrick Lucey	Assistant Air Pollution Control Officer

### Staff Remote:

Sam Nassie	Air Quality Compliance Specialist
Jason Mandly	Senior Air Quality Planner
Ursula Parker	Senior Air Quality Compliance Specialist

Due to the COVID-19 pandemic, members of the public are encouraged to attend the meeting using Zoom. Public comments were accepted before and during the meeting by emailing [ktowne@bcaqmd.org](mailto:ktowne@bcaqmd.org).

### 1. **Call to Order and Roll Call.**

Chair Pro Tem Ritter called the meeting to order at 10:00 a.m. at the BCAG Board Room, 326 Huss Drive, Suite 100, Chico, California.

## Agenda Item 5.1

**2. Consider Election of Butte County Air Quality Management District Officers for 2024.**

**ACTION REQUESTED:** Existing Chair Ritter, named as Chair Pro Tem, to oversee the election of a Chair and Vice Chair for calendar year 2024.

**A motion was made by Supervisor Connelly and seconded by Supervisor Durfee to re-elect Supervisor Ritter as Chair.**

AYES: Supervisor Connelly(motion) Supervisor Durfee(second), Supervisor Ritter, Vice Mayor Nuchols, Councilmember Winslow, Councilmember Tryon, Vice Mayor Smith.

NOES: None.

ABSTAIN: None.

ABSENT: Supervisor Kimmelshue, Supervisor Teeter, Councilmember Calderon.

**A motion was made by Supervisor Connelly and seconded by Supervisor Durfee to elect Councilmember Winslow as Vice Chair.**

AYES: Supervisor Connelly(motion), Supervisor Durfee(second), Supervisor Ritter, Vice Mayor Nuchols, Councilmember Winslow, Councilmember Tryon, Vice Mayor Smith.

NOES: None.

ABSTAIN: None.

ABSENT: Supervisor Kimmelshue, Supervisor Teeter, Councilmember Calderon.

**Supervisor Ritter served as Chair for the remainder of the meeting.**

**3. Welcome to New Board Members.**

All Board members remained the same for 2024.

**4. Additions and Deletions to the Consent or Regular Agenda.**

No additions or deletions.

**5. Consent Agenda.**

- 5.1 Minutes of the December 7, 2023, Meeting of the Board of Directors.
- 5.2 Activity Report on Butte County Air Quality Management District Activities.
- 5.3 Financial Status Report for Fiscal Year 2023-2024.
- 5.4 FY 23-24 2<sup>nd</sup> Quarter Grant Revenue Report.
- 5.5 Status Report on Calendar of Events.
- 5.6 Status Report on Communications.
- 5.7 AB617 Implementation Grant Resolution.

**ACTION REQUESTED: Approve Consent Agenda Items.**



Board comments: None  
Public comments: None

**A motion was made by Councilmember Winslow and seconded by Supervisor Durfee to approve the Consent Agenda Items.**

AYES: Supervisor Connelly, Supervisor Durfee(second), Supervisor Ritter, Vice Mayor Nuchols, Councilmember Winslow(motion), Councilmember Tryon, Vice Mayor Smith.

NOES: None.

ABSTAIN: None.

ABSENT: Supervisor Kimmelshue, Supervisor Teeter, Councilmember Calderon.

**ITEMS FOR ACTION**

**6. Items removed from the Consent Agenda for Board consideration and actions.**

No items removed from the Consent Agenda.

**7. Consider Appointing one (1) member to serve with the Chair and Vice Chair on the Executive Committee.**

**ACTION REQUESTED: Chair to appoint one (1) member to serve with the Chair and Vice Chair on the Executive Committee.**

**A motion was made by Supervisor Durfee and seconded by Supervisor Connelley to re-appoint Councilmember Tryon to serve on the Executive Committee with Supervisor Ritter and Councilmember Winslow.**

AYES: Supervisor Connelly(second), Supervisor Durfee(motion), Supervisor Ritter, Vice Mayor Nuchols, Councilmember Winslow, Councilmember Tryon, Vice Mayor Smith.

NOES: None.

ABSTAIN: None.

ABSENT: Supervisor Kimmelshue, Supervisor Teeter, Councilmember Calderon.

**8. Consider Appointing two (2) members to serve as the Budget and Finance Committee.**

**ACTION REQUESTED: Chair to appoint two (2) members to serve as the Budget and Finance Committee.**

**A motion was made by Supervisor Connelly and seconded by Supervisor Durfee to re-appoint Councilmember Tryon and appoint Councilmember Winslow to serve as the Budget and Finance Committee.**

AYES: Supervisor Connelly(motion), Supervisor Durfee(second), Supervisor Ritter, Vice Mayor Nuchols, Councilmember Winslow, Councilmember Tryon, Vice Mayor Smith.

NOES: None.

ABSTAIN: None.

ABSENT: Supervisor Kimmelshue, Supervisor Teeter, Councilmember Calderon.

**9. Consider Appointing a Representative and Alternate Representative to the Sacramento Valley Basinwide Air Pollution Control Council BCC.**

**ACTION REQUESTED:** Chair to appoint one (1) Primary and one (1) Alternate to represent the District on the BCC.

**A motion was made by Supervisor Durfee and seconded by Councilmember Winslow to re-appoint Supervisor Ritter as the Primary Representative and Supervisor Kimmelshue to serve as the Alternate on the BCC.**

**AYES:** Supervisor Connelly, Supervisor Durfee (motion), Supervisor Ritter, Vice Mayor Nuchols, Councilmember Winslow(second), Councilmember Tryon, Vice Mayor Smith.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** Supervisor Kimmelshue, Supervisor Teeter, Councilmember Calderon.

**10. Following a Public Hearing, Consider Approving the Air Toxics “Hot Spots” Program 2023 Annual Report**

**ACTION REQUESTED:** Following a Public Hearing, approve the report.

Board discussion: Board discussion ensued.

Public comments: None.

Public Hearing Opened: 10:06 a.m.

Public Hearing Closed: 10:10 a.m.

**A motion was made by Supervisor Durfee and seconded by Councilmember Tryon to Approve the Air Toxics “Hot Spots” Program 2023 Annual Report.**

**AYES:** Supervisor Connelly, Supervisor Durfee(motion), Supervisor Ritter, Vice Mayor Nuchols, Councilmember Winslow, Councilmember Tryon(second), Vice Mayor Smith.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** Supervisor Kimmelshue, Supervisor Teeter, Councilmember Calderon.

**11. Position Classification & Compensation Study Proposal Review & Award**

**ACTION REQUESTED:** Receive report and provide direction as needed.

Board comments: Board discussion ensued.

Public comments: None.

After a lengthy discussion the Board did not select any of the options provided in the Agenda report. Supervisor Ritter asked that the bargaining unit be brought into the conversation first and Councilmember Tryon asked the Bargaining unit to consider splitting the cost of both the classification and compensation studies or explore other alternatives including doing an in-house study. The board agreed with this direction.

**12. District Program Cost & Fee Analysis**

**ACTION REQUESTED:** Receive report and provide direction as needed.

Board comments: Board discussion ensued.

Public comments: None.

The Board chose option #2 provided in the Agenda report which is to amend and re-release the RFP after obtaining feedback from other districts and/or prospective consultants.

**13. Butte County Collaborative Group MOU**

**ACTION REQUESTED:** Receive report and authorize signing MOU.

Board Discussion: Board discussion ensued.

Public Comments: None.

**A motion was made by Supervisor Durfee and seconded by Councilmember Winslow to receive the report and authorize signing the MOU.**

AYES: Supervisor Connelly, Supervisor Durfee(motion), Supervisor Ritter, Vice Mayor Nuchols, Councilmember Winslow(second), Vice Mayor Smith.

NOES: Councilmember Tryon.

ABSTAIN: None.

ABSENT: Supervisor Kimmelshue, Supervisor Teeter, Councilmember Calderon.

**14. APCO Report**

**ACTION REQUESTED:** None. This item is provided for information and discussion.

See addendum to the minutes for the report.

Board Discussion: Board discussion ensued.

Public Comments: None.

**15. Other Business**

**16. Public Comment Period.** Any person may address the Board of Directors on any matter within the jurisdiction of the Board that is not on the agenda for this meeting. Any person may address the Board on an agenda item when that time is called. The Chair requests that each person addressing the Board limits their presentation to five (5) minutes.

**17. Adjourn to Closed Session.** No closed session was held.

- 18. **Report From Closed Session.** None
  
- 19. **The meeting adjourned at 11:02 a.m. The next Board of Directors Meeting is scheduled for February 22, 2024 at 10:00 a.m. at the Butte County Association of Governments Board Room, 326 Huss Drive, Suite 100, Chico, California**

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Stephen Ertle, Air Pollution Control Officer  
Butte County Air Quality Management District

I hereby attest that this is a true and correct copy of the action taken by the Butte County Air Quality Management District Board of Directors on January 25, 2024.

ATTEST: \_\_\_\_\_  
Kelly Towne, Clerk of the Governing Board

# Attachment 1

## APCO Report

January Stephen Ertle, APCO  
APCO  
Notes Federal

- Still waiting for the final NAAQS for PM2.5 (next working group meeting is Monday)
  - 2021: 11.14 ug/m3
  - 2022: 7.72
  - 2023: 7.83
  - Tentative Three Year Design Value: 8.89 – maybe 8.90
- Asbestos Demolition and Renovation (of commercial structures) went into effect Jan 1, 2024. District staff trained with Yolo Solano Air District (our program mirrors theirs) last week. We plan monthly outreach to our Building departments while we get up and running to refine processes.
- We are still tracking EPA revisions to the Air Emissions Reporting Requirements (AERR) Rule:
  - No new info at this point.

#### State

#### **Budget: Governor showing 37.9B deficit: LAO December of 68B**

The Governor's proposed budget is contained in two identical bills, [AB 1812 \(Gabriel\)](#) and [SB 917 \(Skinner\)](#). We have a much clearer picture of funding for CAPCOA's priorities. We'll keep you up to date with any noteworthy new information. Please don't hesitate to reach out if you have any questions.

#### **AB 617**

\$250M total in GGRF funding (down from the \$300M total in the 2023-24 adopted budget) broken down as follows:

#### **Implementation**

\$50M total (down from \$60M in 2023-24 adopted budget; Just a reminder that when the \$10M add-on was first provided in the 2022-23 budget, legislative staff represented to us that it was intended to be temporary so we may hear that as justification for the reduction)

#### **Incentives**

\$195M (down from \$234M in 2023-24 adopted budget)

#### **Community Grants**

\$5M total (down from \$6M in 2023-24 adopted budget)

- Retains language allowing grants to be used to support community participation, including activities that enable meeting attendance, in AB 617 CERPs (Community Emission Reduction Plan).

#### **FARMER**

No funding provided (down from \$75M GF in 2023-24 adopted budget; the Governor also zeroed it out in his proposed budget last year)

#### **Woodsmoke Reduction Program**

No funding provided

ARB adding forty six more positions to perform various duties.

Local

- Provided support letters for the following:
  - BCFSC Butte County Forest Resilience and Restoration Project
  - BCFSC Wildfire Safety Chipper Program
  - BCFSC Roadside Evacuation Hazardous Fuels Reduction
- Commercial Lawn and Garden Program has been very successful (looks fully subscribed).
- Residential program has had a slow start. We are planning additional outreach (Stay tuned).

**CAPCOA Updates January 2024**

- Proposing CTR (Criteria Pollutant and Toxics Emissions Reporting) training to help Rural Districts with rollout (with Large/Medium support)
- Working with CAPCOA Staff/CARB and Rural Districts to set annual calendar and Winter meeting Agenda
  - Budget/Funding (UAL/Program cost recovery)
  - Grants (Moyer Base Allocation)
  - State Reserve
  - CTR
  -
- CAPCOA Current Priorities/Activities:
  - State Budget
  - CAPCOA Submitted AERR Comment Letter
  - Working with CARB to make sure CPRG Grant categories are included
  - Working with State on top 5 project categories for the Priority Climate Action Plan (PCAP)
  - Spring 2024 Rx Fire Training planned.

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PATRICK LUCEY  
*Assistant Air Pollution Control Officer*

Date of Release: February 15, 2024

Board Consideration: February 22, 2024

To: Butte County Air Quality Management District Board of Directors

From: Stephen Ertle, Air Pollution Control Officer

Staff Contact: Stephen Ertle, Air Pollution Control Officer

Re: **Activity Report**

**ISSUE:**

Summary of District activities for calendar years 2022, 2023 and 2024 as of January 31, 2024.

**ACTION REQUESTED:**

Accept and file report

**DISCUSSION:**

Attachment:  
2024 Activity Report

## Agenda Item 5.2

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## 2024 Activity Report

Activity (2024)	0.55	2023	Jan	Feb*	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD <sup>1</sup>
Permits to Operate Issued/Renewed	813	804	51												51
Authority to Construct Permits Issued	50	38	1												1
Portable Equipment Registrations	34	38	2												2
Engine Registrations Issued/Renewed	261	0	0												0
Inspections Performed by Facility	496	347	38												38
Inspections Performed by Permits	658	469	52												52
Status Change Reports Received	3	84	4												4
Agricultural Burn Days <sup>2*</sup>	356	353	31												31
Agricultural No-Burn Days <sup>2*</sup>	9	12	0												0
Burn Permits Issued	750	727	55												55
Burn Notifications	5,152	4,826	257												257
Rice Fields Reported Harvested	375	394	0												0
Complaints Received	134	87	2												2
Notices of Noncompliance Issued	104	79	0												0
Notices to Comply Issued	23	5	0												0
Public Outreach	499	651	65												65
Environmental Documents Reviewed	5	1	0												0
Public Records Requests	64	31	9												9

<sup>1</sup> YTD = Year-to-date totals

<sup>2</sup> Burn Day Status reported below 3000' elevation

\* Leap Year

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Date of Release: February 15, 2024

Board Consideration: February 22, 2024

To: Butte County Air Quality Management District Board of Directors

From: Stephen Ertle, Air Pollution Control Officer

Staff Contact: Aleah Ing, Administrative Services Officer

Re: **Financial Status Report Fiscal Year 2023-2024**

**ISSUE:**

Financial Status Report

**ACTION REQUESTED:**

Accept and file report.

**DISCUSSION:**

The attached financial report summarizes the District's finances during the period of July 1, 2023 through January 31, 2024 and the Balance sheet for the period ending January 31, 2024.

The application for YR6-G23 FARMER grant funds was approved at the September 28, 2023 board meeting. The contract and disbursement request have recently been routed with CARB resulting in the exceedance of budgeted funds. This budget amendment will be included with additional amendments next month.

Otherwise, the District operated within overall budgeted revenue and expenses.

Attachment:

1-Fiscal Year 23-24 January Balance Sheet

2-Fiscal Year 23-24 January Revenue and Expense Report

## Agenda Item 5.3

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**Butte Co. Air Quality Management Dist.**  
**Balance Sheet**  
As of January 31, 2024

**January 31, 2024**

**ASSETS**

**Current Assets**

**Checking/Savings**

1002 · Cash on Hand - Change Box	200.00
1003 · Bank of America - General-0648	486,943.03
1004 · Bank of America - Payroll-0649	7,259.94
1007 · B of A Reserve Acct - 1789	329,674.45
1010 · B of A - 0980 (Grant 1)	115,835.84
1011 · Tri Counties - Carl Moyer 2618	459,302.72
1012 · Tri Counties - FARMER - 6831	1,243,084.02
1013 · Tri Counties - CAP-6855	1,602,425.29
1017 · Tri Counties - AB 617-6818	90,933.33
1018 · State LAIF Acct	1,259,257.91

<b>Total Checking/Savings</b>	5,594,916.53
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**Accounts Receivable**

1200 · Accounts Receivable	914,651.84
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<b>Total Accounts Receivable</b>	914,651.84
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**Other Current Assets**

1102 · Due From Other Governments	112,678.31
1500 · Undeposited Funds	3,787.83

<b>Total Other Current Assets</b>	116,466.14
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<b>Total Current Assets</b>	6,626,034.51
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**TOTAL ASSETS**

**6,626,034.51**

**LIABILITIES & EQUITY**

**Liabilities**

**Current Liabilities**

**Accounts Payable**

2000 · Accounts Payable	12,701.17
2001 · A/P - Grantees	2,392,886.54

<b>Total Accounts Payable</b>	2,405,587.71
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**Other Current Liabilities**

<b>2100 · Accrual Payroll &amp; Benefits</b>	
210004 · HI 125	1,018.99
210011 · PERS Survivor Benefits	-2.30
210013 · MED FLEX	363.62

<b>Total 2100 · Accrual Payroll &amp; Benefits</b>	1,380.31
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**2107 · Unearned Revenue**

210904 · FARMER	410,264.46
210906 · Carl Moyer	75,908.64
210910 · Community (CAP)	363,994.52
210914 · AB 617	90,919.28

	<b>January 31, 2024</b>
Total 2107 · Unearned Revenue	941,086.90
2109 · Unavailable Revenue	283,533.96
<b>Total Other Current Liabilities</b>	<b>1,226,001.17</b>
<b>Total Current Liabilities</b>	<b>3,631,588.88</b>
<b>Total Liabilities</b>	<b>3,631,588.88</b>
<b>Equity</b>	
3100 · Reserves	329,626.07
3200 · Restricted Fund	
3003 · Reserved for Encumbrances	8,300.00
3004 · Carl Moyer Program	239,670.48
3005 · Reserved FARMER Prgm	650,718.42
3009 · Woodsmoke Grant	122,298.00
3012 · Community (CAP)	1,295,866.58
<b>Total 3200 · Restricted Fund</b>	<b>2,316,853.48</b>
3900 · Retained Earnings	820,135.42
Net Income	-472,169.34
<b>Total Equity</b>	<b>2,994,445.63</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,626,034.51</b>

**\*Note: Changes may occur due to year end journals and audit adjustments related to FY 2022-23.**



**Butte Co. Air Quality Management Dist.**  
**Profit & Loss Budget vs. Actual**  
 July 2023 - January 2024 -58.33% of the Year

Accrual Basis

	Jul 23- Jan 24	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>421 · License and Permits</b>				
4213010 · Ag Burn Permits	53,179.04	100,000.00	-46,820.96	53.18%
4213013 · Ag Engine Registration Program	0.00	11,350.00	-11,350.00	0.0%
4213020 · Title V Permits	4,681.55	4,500.00	181.55	104.03%
4213030 · Operating Permits	251,438.68	477,000.00	-225,561.32	52.71%
4213035 · Portable Engine Registration	39,431.93	48,000.00	-8,568.07	82.15%
4213038 · Asbestos Program	0.00	5,000.00	-5,000.00	0.0%
4213040 · Auth to Construct	19,221.93	29,000.00	-9,778.07	66.28%
4213060 · Misc. Other Permits	0.00	600.00	-600.00	0.0%
<b>Total 421 · License and Permits</b>	<b>367,953.13</b>	<b>675,450.00</b>	<b>-307,496.87</b>	<b>54.48%</b>
<b>430 · Fines, Forfeitures &amp; Penalties</b>				
4300001 · Civil Settlements	34,768.84	30,000.00	4,768.84	115.9%
<b>Total 430 · Fines, Forfeitures &amp; Penalties</b>	<b>34,768.84</b>	<b>30,000.00</b>	<b>4,768.84</b>	<b>115.9%</b>
<b>441 · Interest Income</b>	<b>38,032.40</b>	<b>2,000.00</b>	<b>36,032.40</b>	<b>1,901.62%</b>
<b>451 · Intergovernmental</b>				
<b>45000 · Governmental Funds</b>				
4500001 · State Subvention	73,386.16	65,300.00	8,086.16	112.38%
4511001 · DMV Surcharge	403,478.35	740,000.00	-336,521.65	54.52%
<b>Total 45000 · Governmental Funds</b>	<b>476,864.51</b>	<b>805,300.00</b>	<b>-328,435.49</b>	<b>59.22%</b>
<b>45105 · Direct Grant Funds</b>				
4510500 · AB 2588 Hot Spots Fee	0.00	134.00	-134.00	0.0%
4510501 · 105 Pilot Project Grant Funding	0.00	61,012.00	-61,012.00	0.0%
4510502 · AB 197 Funding	0.00	8,583.00	-8,583.00	0.0%
4510503 · AB 617 Funding	9,450.47	100,369.75	-90,919.28	9.42%
4510504 · Prescribed Fire Grant	5,613.73	0.00	5,613.73	100.0%
4510505 · GHG Oil & Gas Funding	0.00	6,000.00	-6,000.00	0.0%
<b>Total 45105 · Direct Grant Funds</b>	<b>15,064.20</b>	<b>176,098.75</b>	<b>-161,034.55</b>	<b>8.55%</b>
<b>45109 · Pass Through Grants</b>				
4510904 · FARMER Funding	1,224,474.50	612,237.50	612,237.00	200.0%
4510906 · Carl Moyer Grant	175,000.00	175,000.00	0.00	100.0%
4510909 · Woodsmoke Grant	221,798.00	221,798.00	0.00	100.0%
<b>Total 45109 · Pass Through Grants</b>	<b>1,621,272.50</b>	<b>1,009,035.50</b>	<b>612,237.00</b>	<b>160.68%</b>
<b>Total 451 · Intergovernmental</b>	<b>2,113,201.21</b>	<b>1,990,434.25</b>	<b>122,766.96</b>	<b>106.17%</b>
<b>471 · Miscellaneous Revenue</b>				
4712523 · Other Misc. Revenue	21,283.50	23,995.00	-2,711.50	88.7%
<b>4712550 · Implementation Funds</b>				
Carl Moyer Implementation	34,074.79	109,983.43	-75,908.64	30.98%
Community CAP Implementation	45,821.70	409,816.22	-363,994.52	11.18%
FARMER Implementation	69,184.43	391,985.89	-322,801.46	17.65%
WoodSmoke Implementation	23,452.00	23,452.00	0.00	100.0%
<b>Total 4712550 · Implementation Funds</b>	<b>172,532.92</b>	<b>935,237.54</b>	<b>-762,704.62</b>	<b>18.45%</b>
<b>471 · Miscellaneous Revenue - Other</b>	<b>0.47</b>			
<b>Total 471 · Miscellaneous Revenue</b>	<b>193,816.89</b>	<b>959,232.54</b>	<b>-765,415.65</b>	<b>20.21%</b>
<b>Total Income</b>	<b>2,747,772.47</b>	<b>3,657,116.79</b>	<b>-909,344.32</b>	<b>75.14%</b>
<b>Gross Profit</b>	<b>2,747,772.47</b>	<b>3,657,116.79</b>	<b>-909,344.32</b>	<b>75.14%</b>
<b>Expense</b>				
<b>511 · Payroll Expenses</b>				
511001 · Salaries & Wages	480,964.79	975,994.80	-495,030.01	49.28%
512000 · Extra Help	14,017.59	16,000.00	-1,982.41	87.61%
514000 · Overtime	0.00	4,000.00	-4,000.00	0.0%
<b>518 · Employee Benefits</b>				
518008 · Health Care	109,831.46	220,262.52	-110,431.06	49.86%
518009 · Cafeteria	21,211.62	28,597.32	-7,385.70	74.17%
518010 · Other Employee Benefits	14,074.19	27,716.43	-13,642.24	50.78%
518700 · Retirement Pension	81,912.33	160,237.53	-78,325.20	51.12%
518800 · Contrib to Pension Liability	122,440.00	155,627.85	-33,187.85	78.68%
518900 · Retiree's OPEB	30,476.89	54,136.20	-23,659.31	56.3%
518901 · Contrib to OPEB Liability	0.00	35,630.00	-35,630.00	0.0%

	<b>Jul 23- Jan 24</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
Total 518 · Employee Benefits	379,946.49	682,207.85	-302,261.36	55.69%
Total 511 · Payroll Expenses	874,928.87	1,678,202.65	-803,273.78	52.14%
<b>520 · Materials &amp; Supplies</b>				
521104 · Postage	3,220.00	3,722.42	-502.42	86.5%
522201 · Office Supplies	4,068.45	9,435.00	-5,366.55	43.12%
523001 · Telecommunications	7,905.71	16,480.00	-8,574.29	47.97%
524544 · Utilities - Elec/Gas/Wtr/Grbge	4,452.37	9,341.60	-4,889.23	47.66%
525545 · Auto Fuel Costs/ Road Expense	2,423.31	6,695.00	-4,271.69	36.2%
Total 520 · Materials & Supplies	22,069.84	45,674.02	-23,604.18	48.32%
<b>530 · Servies &amp; Other Operating</b>				
531201 · Household Janitorial	3,325.00	5,871.00	-2,546.00	56.63%
532527 · Insurance -Liability & Vehicle	14,735.77	17,410.09	-2,674.32	84.64%
533533 · Memberships, Dues & Subscript..	2,734.00	6,500.33	-3,766.33	42.06%
534537 · Public & Legal Notices	821.72	4,017.00	-3,195.28	20.46%
535540 · Public Outreach	9,538.03	17,149.50	-7,611.47	55.62%
536101 · Training	2,155.00	14,707.00	-12,552.00	14.65%
537202 · Travel & Conference Expenses	10,284.73	33,950.00	-23,665.27	30.29%
Total 530 · Servies & Other Operating	43,594.25	99,604.92	-56,010.67	43.77%
<b>540 · Rents Lease, Repair, NonCapital</b>				
541538 · Property Rents & Leases	324.75	650.00	-325.25	49.96%
542539 · Equipment Rents & Leases	366.12	762.20	-396.08	48.04%
543103 · Office Furniture & Equip	0.00	16,789.00	-16,789.00	0.0%
543203 · Computer Equipment	3,199.77	12,875.00	-9,675.23	24.85%
543204 · Computer Software-Subscriptions	16,730.42	20,599.75	-3,869.33	81.22%
543541 · Air Monitoring Equipment & Main	822.36	5,907.05	-5,084.69	13.92%
544001 · Vehicles Maintenance	1,516.10	5,495.05	-3,978.95	27.59%
544042 · IT Maintenance	15,642.89	32,117.00	-16,474.11	48.71%
544103 · Building Maintenance	545.73	15,225.25	-14,679.52	3.58%
Total 540 · Rents Lease, Repair, NonCapital	39,148.14	110,420.30	-71,272.16	35.45%
<b>550 · Professional/Consulting Service</b>				
551137 · AB2588 Hot Spots Fee	134.00	134.00	0.00	100.0%
551536 · Professional Services	22,413.57	94,883.60	-72,470.03	23.62%
551547 · Legal Services	9,500.00	19,055.00	-9,555.00	49.86%
555580 · Contingencies	0.00	20,000.00	-20,000.00	0.0%
Total 550 · Professional/Consulting Service	32,047.57	134,072.60	-102,025.03	23.9%
<b>560 · Grants</b>				
560006 · Carl Moyer Grant	360,894.77	600,565.25	-239,670.48	60.09%
560007 · Community Air (CAP)	513,472.38	1,809,338.97	-1,295,866.59	28.38%
560009 · WoodSmoke Grant	109,500.00	221,798.00	-112,298.00	49.37%
560020 · Special Clean Air Grants	0.00	35,000.00	-35,000.00	0.0%
560021 · FARMER	1,191,735.99	1,230,217.41	-38,481.42	96.87%
Total 560 · Grants	2,175,603.14	3,896,919.63	-1,721,316.49	55.83%
<b>565 · Debt Service</b>				
565087 · GASB 87 Lease Principal	30,893.19	53,035.00	-22,141.81	58.25%
565987 · GASB 87 Lease Interest & Other	1,656.81	2,521.00	-864.19	65.72%
Total 565 · Debt Service	32,550.00	55,556.00	-23,006.00	58.59%
<b>Total Expense</b>	<b>3,219,941.81</b>	<b>6,020,450.12</b>	<b>-2,800,508.31</b>	<b>53.48%</b>
<b>Net Ordinary Income</b>	<b>-472,169.34</b>	<b>-2,363,333.33</b>	<b>1,891,163.99</b>	<b>19.98%</b>
<b>Net Income</b>	<b>-472,169.34</b>	<b>-2,363,333.33</b>	<b>1,891,163.99</b>	<b>19.98%</b>
<b>Net Income</b>	<b>-472,169.34</b>	<b>-2,363,333.33</b>	<b>1,891,163.99</b>	<b>19.98%</b>

The FY 23-24 Budget was adopted 6/22/2023; Amended 10/26/2023



TAMI RITTER, CHAIR  
Supervisor, District #3

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Councilmember, Chico

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Vice Mayor, Oroville

ROSE TRYON  
Councilmember, Paradise

STEPHEN ERTLE  
Air Pollution Control Officer

PATRICK LUCEY  
Assistant Air Pollution Control Officer

Date of Release: February 15, 2024

Board Consideration: February 22, 2024

To: Butte County Air Quality Management District Board of Directors

From: Stephen Ertle, Air Pollution Control Officer

Staff Contact: Stephen Ertle, Air Pollution Control Officer

Re: **Calendar of Events**

DATE	EVENT	LOCATION
March 6	Fire Safe Council Meeting	Paradise
March 14	The Professional (QEEPs)	Willows
March 20	Technical Advisory Committee (TAC)	Chico
March 21	SDRMA Go Beyond Managing Safety Workshop	El Dorado Hills
March 26	SDRMA Spring Education Day	Sacramento
<b>March 28</b>	<b>Butte County AQMD Board Meeting</b>	<b>Chico</b>
April 1	District Office Closed in honor of Cesar Chavez Day	Chico
April 3	Fire Safe Council Meeting	Paradise
April 5	Sacramento Valley BCC	Red Bluff
April 9	Vapor Recovery	Virtual
April 17	Technical Advisory Committee (TAC)	Davis
April 23-24	Enforcement Managers	Chico
<b>April 25</b>	<b>Butte County AQMD Board Meeting</b>	<b>Chico</b>
April 29-30	Engineering Managers	Virtual
May 1	Fire Safe Council Meeting	Paradise
May 7	Budget Public Workshop	District Office/Virtual
May 15	Prescribed Fire Working Group Meeting	Virtual
May 15	Technical Advisory Committee (TAC)	Sacramento
May 22	CARB/District Workgroup for PM NAAQS Revision	Virtual
<b>May 23</b>	<b>Butte County AQMD Board Meeting/Budget Hearing</b>	<b>Chico</b>
May 27	District Office Closed in honor of Memorial Day	Chico

# Agenda Item 5.4

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TAMI RITTER, CHAIR  
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Date of Release: February 15, 2024

Board Consideration: February 22, 2024

To: Butte County Air Quality Management District Board of Directors

From: Stephen Ertle, Air Pollution Control Officer

Staff Contact: Kelly Towne, Board Clerk

Re: **Status Report on Communications**

**ISSUE:**

Status Report on Communications with Board Members

**ACTION REQUESTED:**

None. For information only

**DISCUSSION:**

No Board member communications during the last period.

Attachment:

None

## Agenda Item 5.5

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TAMI RITTER, CHAIR  
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Date of Release: February 15, 2024

Board Consideration: February 22, 2024

To: Butte County Air Quality Management District Board of Directors

From: Stephen Ertle, Air Pollution Control Officer

Staff Contact: Jason Mandly, Senior Air Quality Planner

Re: Approve Additional FY2022-2023 Funds for Woodsmoke Reduction Program

**ISSUE:**

District was awarded additional funds for the Woodsmoke Reduction Program.

**ACTION REQUESTED:**

Approve acceptance of FY 2022-2023 funds for the Woodsmoke Reduction Program through Resolution 2024-02.

**DISCUSSION:**

The Statewide Woodsmoke Reduction Program was awarded additional funding in the FY2022-2023 State budget. The APCO signed an amended grant agreement accepting an additional \$241,472.00 in project funds and \$25,758.00 in implementation funds by the deadline of December 7, 2023.

The District has encumbered FY2021-2022 Woodsmoke Reduction Program funds with eligible projects and is now maintaining a waitlist for new applications. Upon approval and receipt of funds, the District will continue issuing vouchers to eligible applicants on the waitlist.

Attachment:

Resolution 2024-02 – Approve Additional FY2022-2023 Funds for Woodsmoke Reduction Program

## Agenda Item 5.6

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**RESOLUTION 2024-02  
BEFORE THE BOARD OF DIRECTORS OF  
BUTTE COUNTY AIR QUALITY MANAGEMENT DISTRICT  
STATE OF CALIFORNIA**

**APPROVAL OF ADDITIONAL FY 2022-2023 FUNDS FOR WOODSMOKE REDUCTION PROGRAM**

Resolution 2024-02 ..... )  
Approval of Additional FY 2022-2023 Funding for ..... )  
Woodsmoke Reduction Program ..... )

WHEREAS, California committed additional FY 2022-2023 funding from California Climate Investments for replacing uncertified, inefficient wood burning devices with cleaner burning and more efficient devices;

AND WHEREAS, the District entered into an amended grant agreement G21-WSRP-02-1 with CARB by the deadline of December 7, 2023 to be awarded and an additional \$241,472.00 in project funds and \$25,758.00 in project implementation funds.

AND WHEREAS, the District maintains a Workplan to guide local implementation of the State Woodsmoke Reduction Program in coordination with neighboring air districts;

THEREFORE, BE IT RESOLVED, that the Butte County Air Quality Management District Governing Board hereby authorizes the District to enter into an agreement with CARB to implement the State FY2022-2023 allocation for the Woodsmoke Reduction Program, to receive program funding, and to amend the budget accordingly;

BE IT FURTHER RESOLVED, that the Board authorizes the acceptance of any additional Woodsmoke Reduction Program funds that may become available from CARB or other Districts;

BE IT FURTHER RESOLVED, that the Board authorizes amendment of the District’s approved budget to reflect the acceptance of additional grant funds if necessary;

On Motion of, Seconded by, the foregoing resolution is hereby PASSED AND ADOPTED by the Air Quality Management District Board of Directors on this 22<sup>nd</sup> day of February 2024 by the following:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

\_\_\_\_\_  
Stephen Ertle, Air Pollution Control Officer  
Butte County Air Quality Management District

I hereby attest that this is a true and correct copy of the action taken by the Butte County Air Quality Management District Board of Directors on February 22, 2024.  
ATTEST: \_\_\_\_\_  
Kelly Towne, Clerk of the Governing Board

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*Assistant Air Pollution Control Officer*

Date of Release: February 15, 2024

Board Consideration: February 22, 2024

To: Butte County Air Quality Management District Board of Directors

From: Stephen Ertle, Air Pollution Control Officer

Staff Contact: Aleah Ing, Administrative Services Officer

Re: **2024/2025 Fiscal Budget Development and Adoption Schedule**

**ISSUE:**

2024/2025 Fiscal Budget Development and Adoption Schedule

**ACTION REQUESTED:**

Accept and File.

**DISCUSSION:**

The District is starting the annual budget process. Attached is the proposed release and adoption schedule.

Attachment:

24/25 Fiscal Budget Development and Adoption Schedule

# Agenda Item 7

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## **Butte County Air Quality Management District**

### **2024-2025 Fiscal Year Budget Report**

#### **Fiscal Budget Development and Adoption Schedule**

- **Thursday, March 28, 2024, at 11:00 am**  
**Budget & Finance Committee Meeting**  
**Butte County Association of Governments Board Room**  
**326 Huss Drive, Suite 100 – Chico CA**
- **Tuesday, April 16, 2024, at 11:00 am**  
**Budget & Finance Committee Meeting**  
**District Office, 629 Entler Avenue, Suite 15 – Chico CA**
- **Wednesday, April 24, 2024**  
**Budget Proposal Available**  
**On District website: [www.bcaqmd.org](http://www.bcaqmd.org)**  
**District Office, 629 Entler Avenue, Suite 15 – Chico CA**
- **Tuesday, May 7th, 2024, at 2:00 pm**  
**Public Workshop**  
**District Office, 629 Entler Avenue, Suite 15 – Chico CA**
- **Tuesday, May 7th, 2024, at 5:30 pm**  
**Public Workshop**  
**Zoom (link posted on District website, [www.bcaqmd.org](http://www.bcaqmd.org))**
- **Thursday, May 23, 2024, at 10:00 am**  
**Public Hearing (HSC Section 40131 (a) (3))**  
**By Zoom as part of regularly scheduled meeting**  
**Butte County Association of Governments Board Room**  
**326 Huss Drive, Suite 100 – Chico CA**
- **Thursday, June 27, 2024, at 10:00 am**  
**Public Hearing (HSC Section 40131 (a) (3)) and Budget Adoption**  
**By Zoom as part of regularly scheduled meeting**  
**Butte County Association of Governments Board Room**  
**326 Huss Drive, Suite 100 – Chico CA**

Schedule guided by requirements of California Health and Safety Code 40130 & 40131.

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PATRICK LUCEY  
*Assistant Air Pollution Control Officer*

Date of Release: February 15, 2024

Board Consideration: February 22, 2024

To: Butte County Air Quality Management District Board of Directors

From: Stephen Ertle, Air Pollution Control Officer

Staff Contact: Stephen Ertle, Air Pollution Control Officer  
Aleah Ing, Administrative Services Officer

Re: **District Compensation Study Update and Review**

**ISSUE:**

The District is preparing for a successor Memorandum of Understanding (MOU) with the Employee Association (EA). During last month's Governing Board meeting, Staff presented a proposal from a consultant to complete a complete class and comp study. Based on the high cost of such a study, staff were directed to discuss other options with the EA and consultant and report back to the Board.

**ACTION REQUESTED:**

Receive update on options and provide direction.

**DISCUSSION:**

The last formal classification study was performed in 2006 (Koff & Associates). A review of position classifications should be completed in advance of the upcoming MOU negotiations. The last compensation study of benchmark Districts was completed by Staff in 2021.

Benchmark Districts:

1. Shasta County APCD
2. Feather River AQMD
3. Yolo-Solano Unified AQMD
4. Placer County APCD
5. San Luis Obispo County AQMD
6. N. Sonoma APCD
7. Northern Sierra AQMD
8. North Coast AQMD

# Agenda Item 8

The 2021 study did not include complete health care or retirement benefit information.

The District received an updated proposal from Sloan Sakai Yeung Wong LLP to complete a compensation study of benchmark Districts not to exceed \$12,500.

Options:

- Execute contract with consultant to complete compensation study,
- Staff update 2021 study with benefit information,
- Staff complete new study,
- Other Board direction.





Date of Release: February 15, 2024  
Board Consideration: February 22, 2024

To: Butte County Air Quality Management District Board of Directors  
From: Stephen Ertle, Air Pollution Control Officer  
Staff Contact: Stephen Ertle, Air Pollution Control Officer  
Re: **APCO Report**

**ISSUE:**

Report from the Air Pollution Control Officer on current areas of potential interest to your Board, including air-quality related activities at the local, State, and Federal scenes.

**ACTION REQUESTED:**

None. This item is provided for information and discussion.

Attachment:  
None

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# BCAQMD ACRONYM REFERENCE

Updated Oct. 2015

-Board of Director's Meeting -

**Summarized below are acronyms commonly used in Board folders and accompanying staff reports.**

A/C	Authority to Construct Permit
AB	Assembly Bill
AMOS	Automatic Meteorological Observation Stations
AP-42	EPA technical reference specifying specific Air Pollutant Emission Factors
APCD	Air Pollution Control District
APCO	Air Pollution Control Officer
AQMD	Air Quality Management District
ATCM	Airborne Toxic Control Measure
AQI	Air Quality Index
BACT	Best Available Control Technology
BAM	Beta Attenuation Monitor (records hourly ambient particulate data)
BCAG	Butte County Association of Governments
BCAQMD	Butte County Air Quality Management District
BCC	Sacramento Valley Basinwide Air Pollution Control Council
BOS	Board of Supervisors
CAA	Clean Air Act
CAAQS	California Ambient Air Quality Standards
CAP	Climate Action Plan
Cal-EPA	California Environmental Protection Agency
CAPCOA	California Air Pollution Control Officers Association
CARB	California Air Resources Board
CARPA	California Air Response Planning Alliance
CBYL	Check Before You Light
Cd	Chemical symbol for cadmium
CEQA	California Environmental Quality Act
CI	Compression Ignition
CO	Chemical symbol for carbon monoxide
CO2	Chemical symbol for carbon dioxide
CPA	Certified Public Accountant
CPI	Consumer Price Index
CSAC	California State Association of Counties
CUA	Chico Urbanized Area
DMV	Department of Motor Vehicles
DTSC	California Department of Toxic Substance Control
EG	Emission Guidelines
EI	Emission Inventory
Eufac	Emission Factor Computer Model
EPA	Environmental Protection Agency (Federal)
ERC	Emission Reduction Credit
ESA	Endangered Species Act
EVR	Enhanced Vapor Recovery
FIP	Federal Implementation Plan
FRM	Federal Reference Method
FY	Fiscal Year (June 30-July 1, unless otherwise stated)
GASB	Governmental Accounting Standards Board
GDF	Gasoline Dispensing Facilities
GFOA	Governmental Finance Officers Association
GHG	Greenhouse Gases
GWP	Global Warming Potential
HAP	Hazardous Air Pollutants
HCl	Hydrochloric Acid
Hg	Chemical symbol for mercury
HRA	Health Risk Assessments
HSC	Health & Safety Code
ICE	Internal Combustion Engine

# BCAQMD ACRONYM REFERENCE

Updated Oct. 2015

## -Board of Director's Meeting -

ISD	In-Station Diagnostics
ISR	Indirect Source Review
LESB	Lower Emission School Bus program
Mb	Millibar
Mg/Yr	Milligrams per year
Micron	Abbreviation of Micrometer or 1,000,000th of a meter in size
MPO	Metropolitan Planning Organization
Msl	Mean sea level
MMT CO2	Million Metric Tons of Carbon Dioxide equivalent emissions
MSW	Municipal Solid Waste
NAAQS	National Ambient Air Quality Standard
NACAA	National Association of Clean Air Agencies
NESHAPS	National Emission Standards for Hazardous Air Pollutants
NMOC	Non-Methane Organic Compound
NON	Notice of Noncompliance
NOx	Oxides of Nitrogen
NSPS	New Source Performance Standards
NSR	New Source Review
NTA	Notice to Apply for a Permit
NTC	Notice to Comply
OEHHA	California Office of Environmental Health Hazard Assessment
OAL	Office of Administrative Law
ORVR	Onboard Refueling Vapor Recovery
Pb	Chemical symbol for lead
PERP	Portable Equipment Registration Program
PM	Particulate Matter
PM 10-2.5	Particulate Matter 10 Microns in Size and smaller, but greater than 2.5 Microns
PM10	Particulate Matter 10 Microns in Size and smaller
PM2.5	Particulate Matter 2.5 Microns in Size and smaller
PSD	Prevention of Significant Deterioration
RACT	Reasonably Available Control Technology
RICE	Reciprocating Internal Combustion Engine
RCRC	Regional Council of Rural Counties
RRF	Relative Reduction Factor
RSD	Remote Sensing Device
SB	Senate Bill
SDRMA	Special District Risk Management Authority
SF	Square Foot
SIC	Standardized Industrial Classification
SIP	State Implementation Plan
SLCP	Short-lived Climate Pollutant
SO2	Chemical symbol for sulfur dioxide
SSI	Size Selective Inlet (applies to particulate samplers)
TAC	Technical Advisory Committee of the BCC
TARMAC	CAPCOA Toxics and Risk Managers Committee
TEIP	Toxic Emission Inventory Plan
TEIR	Toxic Emission Inventory Report
Title 17	California Code of Regulations, Administrative Law adopted by the California Air Resources Board, and referencing in this Board folder the Agricultural burn guidelines
ug/m3	Micrograms per cubic meter
USDA	United States Department of Agriculture
USEPA	United States Environmental Protection Agency
VEE	Visible Emission Evaluation Certification
VOC	Volatile Organic Compound
WUI	Wildland Urban Interface
YTD	Year to Date